



No. SAO/529

Date: 25.06.2025

कार्यालय आदेश / OFFICE ORDER

In supersession of the previous Office Orders pertaining to the nomination of Public Information Officer (PIO), Central Public Information Officer (CPIO) and First Appellate Authority (FAA) for AIIMS Raipur, it is hereby notified that the following officials shall carry out the responsibilities of PIO, CPIO and FAA for AIIMS Raipur under the provisions of the Right to Information Act, 2005, in addition to their existing duties, without additional remuneration, with immediate effect and till further orders:

	Name & Designation	Responsibilities
1	Lt Col Dharmaveer Singh Chauhan Dy Director (Admin)	First Appellate Authority (FAA) for all matters pertaining to the Institute.
2	Shri Shivendra Singh Sr. Librarian	Central Public Information Officer (CPIO)
3	Registrar	Public Information Officer (PIO) Academics, PG, MBBS, B.Sc. Nursing, Paramedical courses, SR, JR, Research and relevant matters
4	Dr. Ramesh Chandrakar Deputy Medical Superintendent	Public Information Officer (PIO) Hospital, Patients, OPD, IPD, treatment, Birth & Death, Medical Stores and relevant matters
5	Superintending Engineer	Public Information Officer (PIO) Engineering and relevant matters
6	Senior Administrative Officer	Public Information Officer (PIO) Administration, Store procurement, manpower including outsource and relevant matters
7	Shri Vishal Kumar Accounts Officer	Public Information Officer (PIO) Accounts & Finance related matters
8	Assistant Controller of Examination	Public Information Officer (PIO) permanent/direct Recruitment matters
9	Administrative Officer (Hospital)	Public Information Officer (PIO) Administration (Hospital), Nursing Establishment, Store procurement (Hospital)

प्रमुख डॉ लाव

Processing and dispatch of RTI replies:

The PIO responsible for the matter will draft reply to the RTI application. This draft will then be forwarded to the CPIO. After verifying its accuracy and completeness, the CPIO will duly sign the reply and dispatch it to the applicant.

भूपेन्द्र कुं लाव
वरिष्ठ प्रशासनिक अधिकारी
एम्स रायपुर

Copy to:

1. Executive Director & CEO, AIIMS Raipur.
2. All Deans/Associate Deans, AIIMS Raipur.
3. Medical Superintendent, AIIMS Raipur
4. DDA, AIIMS Raipur.
5. All HODs and Faculty members & Officers, AIIMS Raipur.
6. Public Information Officer (PIO), Central Public Information Officer (CPIO) and First Appellate Authority (FAA).
7. Office copy.